**City of Grand Mound**

**Minutes of the Museum Board Meeting**

**613 Clinton Street, Grand Mound IA 52751**

**06/18/2019**

Chair Kent called the meeting to order at 1:30 p.m. Members present included; Kent, Howard, Mosier, and Green. Member Brix was absent.

Motion by Kent, second by Mosier to approve and accept the consent agenda, ayes; all.

Public Comment: None.

Motion by Kent, second by Mosier to set the new order of business on the agenda to include old and new business going forward and to appoint Marybelle Howard as Co-Chair. Ayes; all.

Motion by Howard, second by Kent to appoint Karen Brix as the Board’s secretary. The secretary will take minutes and publish the minutes in the Dewitt Observer within 15 days of the meetings and provide a copy of the minutes to the City Clerk. Ayes; All.

Motion by Kent, second by Mosier to adopt parliamentary procedure through Roberts rules of order for the Museum Board. Ayes; All.

It was discussed that future grants submitted, are to be made payable to the City of Grand Mound, to then be earmarked and distributed by the City for the Museum’s specific grant project. The City is applying for a grant through the CCDA for an overall park improvement project for the trail at the Ball Park and assistance to establish the train depot. This grant will be submitted in August of 2019. Mr. Kent reported he has applied for a $20,000.00 grant through the UP Railroad to help move the Replica train depot into town. The grant announcement should come out in September of 2019.

Motion by Kent, second by Mosier to set the rules for meetings to be in accordance with parliamentary procedure. The Museum Board will conduct meetings on a semi-annual basis on the third Tuesday of April and October each year at 1:30 p.m. at the Old Pump House located at 613 Clinton Street in Grand Mound, Iowa. Ayes; All.

Motion by Kent, second by Mosier to accept and submit the treasurer report to the City Council showing an ending balance as of 06/18/2019 of $5,622.25. These funds will be used towards the Depot project, specifically the foundation work to be completed this summer and to purchase museum display supplies as needed. No additional funds will be added to the checking account. Funds will be used until depleted and future expenses/income will be processed through the City of Grand Mound; earmarked for the Museum Board. Ayes; All.

Chair Kent reported that the Home-Town Pride Committee is discussing the potential for a Holiday tree to be displayed at the City Park. Lights for the tree may be donated by K. Crosthwaite. An exterior outlet would need to be installed at the Old Pump House. There is a desire to display the Nativity scene, which will need to be shellacked to protect the display. There’s interest in the idea of a model train display to be set up at the City park below the water tower if permissible by the City. Mr. Rathje will be painting a mural to be displayed on the interior wall of the Old Pump House. The status of the Depot is to have the foundation completed in the summer of 2019 with an estimated budget of $7,000.00, of which $3,650.00 has been raised through donations. The estimated budget to move the Depot is $11,000.00 and is tentatively planned to be completed before November of 2019 pending grant funds. The overall project is anticipated to be completed and ready for display before Children’s Day 2020.

Co-Chair Howard reported the need to purchase newspaper display cases, estimated cost $42.15, in addition to the desire to purchase three display cases at a cost of $164.00 each to be used to display the main scenes under the mural when complete. A pre-liminary budget request of $2,000.00 per year will be submitted to the City Council.

Motion by Kent, second by Mosier to adjourn at 2:33 p.m. Ayes; All. The next regular meeting will be held on Tuesday, October 15th, 2019 at 1:30 p.m. at 613 Clinton Street, Grand Mound Iowa.

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Don Kent

Museum Board Chair

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Marybelle Howard

Museum Board Co-Chair

“These minutes are not official minutes until approved by the Museum Board.”